RFA PACKET CHECKLIST

Please ensure that you have attached all of the following with your application:

- 501(c)3 Internal Revenue Service Letter OR evidence of designation as a governmental agency;
- For non-profit organizations, the organization's financial statement from the previous three years;
- For newer non-profit organizations, the current year's budget and an explanation of funding sources may be submitted in lieu of previous financial statements;
- Proposed Budget for the project, including other funding sources if any;
- Secretary of State Letter designating the organization as a charity (Not applicable if application is submitted on behalf of a governmental agency).