



APPLICATION CHECKLIST

For Non-Profit Organizations:

- Application Form
- 501(c)3 Internal Revenue Service Letter
- Secretary of State Letter designating the organization as a charity
- Financial statements from the previous three years or for newer non-profit organizations, the current year's budget and an explanation of funding sources
- Proposed Budget for the project/program, including other funding sources if any

For Government Agencies:

- Application Form
- Evidence of designation as a government agency
- Proposed Budget for the project/program, including other funding sources if any