



APPLICATION CHECKLIST

For Non-Profit Organizations:

- ☐ Application Form
- ☐ 501(c)3 Internal Revenue Service Letter
- ☐ Secretary of State Letter designating the organization as a charity
- ☐ Financial statements from the previous three years or for newer non-profit organizations, the current year's budget and an explanation of funding sources
- ☐ Proposed Budget for the project/program, including other funding sources if any

For Government Agencies:

- ☐ Application Form
- ☐ Evidence of designation as a government agency
- ☐ Proposed Budget for the project/program, including other funding sources if any